

The Justice and Mental Health Collaboration Program FY 2021 Application Checklist

This application checklist has been created to assist you in reviewing your proposal package before you submit your application. Please also refer to the official checklist in the applicable solicitation before you submit.

- Standard Applicant Information (SF-424 info from Grants.gov)
- Proposal Abstract
- Program Narrative
- Budget and Associated Documentation
 - Budget Worksheet and Budget Narrative (Web-based form)
 - A Memorandum of Understanding
 - Indirect Cost Rate Agreement (if applicable)
 - Financial Management and System of Internal Controls Questionnaire
 - Disclosure of Process related to Executive Compensation (if applicable)
- Additional Application Components
 - Tribal Authorizing Resolution (if applicable)
 - Research and Evaluation Independence and Integrity
- Documentation of Advancing DOJ Priorities (if applicable)
- Documentation of high-poverty areas or persistent poverty counties (if applicable)
- Request and Justification for Employee Compensation
- Disclosures and Assurances
- [Disclosure of Lobbying Activities](#) (SF-LLL) (see [OJP Grant Application Resource Guide](#)) Applicant
- Disclosure of Duplication in Cost Items (Pending Applications) (see [OJP Grant Application Resource Guide](#))
- DOJ Certified Standard Assurance (see [OJP Grant Application Resource Guide](#))
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and
- Drug-Free Workplace Requirements (see [OJP Grant Application Resource Guide](#))
- Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable) (see [OJP Grant Application Resource Guide](#))
- Submit Application