

# BJA FY 21 Justice Reinvestment Initiative: Reducing Crime by Improving Justice System Performance

## *Application Checklist*

This application checklist has been created to assist you in reviewing your proposal package before you submit your application. Please also refer to the official checklist in the applicable solicitation before you submit.

- Standard Applicant Information (SF-424 info from Grants.gov)
- Proposal Abstract
- Program Narrative
- Budget and Associated Documentation
  - Budget Worksheet and Budget Narrative (Web-based form)
  - Indirect Cost Rate Agreement (if applicable)
  - Financial Management and System of Internal Controls Questionnaire
- Additional Application Components
  - Research and Evaluation Independence and Integrity
- Documentation of Advancing DOJ Priorities (if applicable)
- Documentation of high-poverty areas or persistent poverty counties (if applicable)
- Timeline or milestone chart
- Documentation of proposed subrecipients
- [Disclosure of Lobbying Activities](#) (SF-LLL) (see [OJP Grant Application Resource Guide](#))
- Applicant
- Disclosure of Duplication in Cost Items (Pending Applications) (see [OJP Grant Application Resource Guide](#))
- DOJ Certified Standard Assurance (see [OJP Grant Application Resource Guide](#))
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters
- Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable) (see [OJP Grant Application Resource Guide](#))
- Submit Application