

OJJDP FY 2021 Opioid Affected Youth Initiative

Application Checklist

The following items are critical application elements required to pass Basic Minimum Requirements review. An application that OJP determines does not include the application elements that must be included in the application submission in order for the application to meet the basic minimum requirements, will neither proceed to peer review, nor receive further consideration.

- Project Abstract
- Program Narrative
- Budget Detail Worksheet and Budget Narrative
- Category 1: Memorandum of Understanding (MOU) with a law enforcement agency at the state or local level, if applicant is a non-law enforcement agency.
- Information to Complete the Application for Federal Assistance (SF-424) in [Grants.gov](https://www.grants.gov).
- Standard Applicant Information (SF-424 info from [Grants.gov](https://www.grants.gov)) Budget and Associated Documentation
 - Indirect Cost Rate Agreement (if applicable) (see [OJP Grant Application Resource Guide](#))
 - Financial Management and System of Internal Controls Questionnaire (see [OJP Grant Application Resource Guide](#))
- Application Components
 - Documentation of rural challenges (if applicable)
 - Documentation of high-poverty areas or persistent poverty counties (if applicable)
 - Documentation of enhanced public safety in federally designated Qualified Opportunity Zones (if applicable)