**[Name of Program] Sustainability Plan**

**Program Vision Statement:** [Describe the final long term goal or vision of your program or initiative.]

**Background:** [Briefly summarize the history and current state of the program you wish to sustain.]

**Current Funding Sources**: [List the current funding sources for this program along with their expiration dates.]

**Sustainability Results:** [Summarize your program’s strengths and areas for improvement identified in your results from the Program Sustainability Assessment Tool.]

**Program Elements to be Sustained:** [List the program elements that your team has decided to sustain. Refer to your evaluation data to see which program elements are most effective and essential.]

**Partners**: [List partners involved in the sustainability assessment and/or creation and implementation of the sustainability plan.]

**Time Frame:** [Enter the period of time over which the sustainability activities listed below will be implemented.]

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| **Environmental Support:** Having a supportive internal and external climate for your program |
| **Sustainability Objective**: [Write an objective that will enable you to increase sustainability capacity in this domain in a way that is important for your program. The objective should be Specific, Measurable, Attainable, Realistic, and Time Bound (SMART). You may need more than one objective per domain.] |
| **Steps to achieve objectives:**[Be very specific and include important sub-steps. Anyone should be able to pick up this document and understand what needs to happen in order to reach your objective.] | **Who will do the work?**[For every task, there needs to be a responsible party/parties. Who will ultimately ensure the work gets finished?] | **What does success look like?**[What metrics will you use to track progress on the completion of each step? How will you know it’s time to move on to the next step?] | **What non- financial resources are needed for this step? Where will they come from?** | **Due date** [In the appropriate quarter, enter a specific date by which the activity must be completed.] |
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| **Funding Stability:** Establishing a consistent financial base for your program |
| **Sustainability Objective**: [Write an objective that will enable you to increase sustainability capacity in this domain in a way that is important for your program. The objective should be Specific, Measurable, Attainable, Realistic, and Time Bound (SMART). You may need more than one objective per domain.] |
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| **Partnerships:** Cultivating connections between your program and its stakeholders |
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| **Organizational Capacity:** Having the internal support and resources needed to effectively manage your program and its activities |
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| **Program Evaluation:** Assessing your program to inform planning and document results |
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| **Program Adaptation:** Taking actions that adapt your program to ensure its ongoing effectiveness |
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| **Communications:** Strategic communication with stakeholders and the public about your program |
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| **Strategic Planning:** Using processes that guide your program’s direction, goals, and strategies |
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