

FY 2021 Justice for Families Program

Application Checklist

This application checklist has been created to assist you in reviewing your proposal package before you submit your application. Please also refer to the official checklist in the Appendix of the applicable solicitation before you submit.

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- Letter of Intent
 - Data Requested with Application
 - Proposal Narrative
 - Project Abstract
 - Budget Detail Worksheet and Budget Narrative
 - Memorandum of Understanding (MOU) and/or Letters of Commitment (LOC)
 - Application for Federal Assistance: SF-424
 - Disclosure of Lobbying Activities (SF-LLL).
 - Applicant Financial Capability Questionnaire (if applicable)
 - Data Requested with Application
 - Confidentiality Notice Form
 - Disclosure of Process Related to Executive Compensation (if applicable).
 - Pre-Award Risk Assessment. Indirect Cost Rate Agreement (if applicable).
 - Letter of Nonsupplanting.
 - Proof of 501(c)(3) Status (Nonprofit Organizations Only).
 - Applicant Disclosure(s) of Duplication in Cost Items.
 - Delivery of Legal Assistance Certification Letter (if applicable).
 - Certification of Eligibility Regarding Mediation or Counseling (required for all applicants).
 - Certification Letter Demonstrating Safe Operation of Supervised Visitation or Safe Exchange (only applicable to applicants proposing activities under purpose area 1).
 - Certification Letter Regarding Filing and Other Fees (only applicable to applicants proposing activities under purpose area 4 or 5 that are court-based programs).
 - Certification Letter Regarding Custody Evaluation and Guardian Ad Litem Services (only applicable to applicants proposing activities under purpose area 4 or 5 to support custody evaluation and/or guardian ad litem services).