

FY 2020 Services for Victims of Human Trafficking

Instructions for the Project Abstract

The following provides guidance on how to complete the Project Abstract for the above referenced solicitation.

You may use the [form](#) supplied by the funder to complete the Project Abstract or you can write your own in a Microsoft Word document. Your abstract should be saved with "Project Abstract" as part of its file name.

Formatting Requirements:

Project abstracts should be:

- Written for a general public audience.
- Submitted as a separate attachment with "Project Abstract" as part of its file name.
- Single-spaced, using a standard 12-point Times New Roman font with 1-inch margins.

Content Requirements:

Legal name of applicant (the agency, not the individual).

- Purpose area under which the application is being submitted.
- Description of services to be provided under the proposed project.
- Geographic area to be served.
- List of project partners and their roles in the proposed project.
- Federal amount requested for the 36-month project period. This amount **MUST** match the total in the Budget Detail Worksheet, including the Narrative, and the federal amount requested on the SF-424.